

## **Informing the persons concerned (suppliers, external service providers, consultants, etc. and their employees) in the case of direct collection (Art. 13 GDPR)**

### Person responsible

Kontext E GmbH, Wiener Platz 5A, 01069 Dresden (Germany)

### **Legal representative:**

Jens Homann

### **Data Protection Officer:**

Ingo Krause, e-mail: [datenschutz@kontext-e.de](mailto:datenschutz@kontext-e.de)

### Information on the processing activity:

#### **Purposes of the processing activity**

Processing of personal contact and bank data for the organization and execution of purchasing and procurement.

#### **Legal basis of the processing activity**

The processing is necessary for the performance of a contract or a pre-contractual measure pursuant to Art. 6 para. 1 lit. b GDPR.

#### **Categories of recipients**

Internal (The employees who are responsible for purchasing.) Processor within the meaning of Art. 4 No. 8 GDPR in conjunction with Art. 28 GDPR. Art. 28

#### **GDPR Data transfer to a third country**

is no planned transfer to third countries.

## Additional information obligations

### **Storage duration of personal data**

Retention period 8 years in accordance with § 147 AO for tax-relevant documents.

### **Rights of the data subject**

You have a right to information (pursuant to Art. 15 GDPR) from the controller about the personal data concerning you as well as to rectification (Art. 16 GDPR), erasure (Art. 17 GDPR) and to restriction of processing (Art. 18 (1) GDPR). Furthermore, you have the right to object to the processing (Art. 21 GDPR) and the right to data portability (Art. 20 GDPR).

If you would like to exercise your rights, please contact the data protection officer named above.

### **Right of appeal**

You have the right to lodge a complaint with the competent supervisory authority.

### **Obligation to provide personal data**

The provision of personal data about the data subject is partly required by law or contract.

### **Consequences of non-provision**

No implementation of purchasing and procurement possible

### **Automated decision making**

There is no automated decision-making or profiling.